

Appendix 2: Data collection tool

Chart domain	Chart number: _____ Chart illegible	Score
Demographics		
Name	Yes/no	1
Hospital number	Yes/no	1
Date	Yes/no	1
Age/DOB	Yes/no	1
Gender	Yes/no	1
Surgeon/proceduralist	Yes/no	1
Anaesthetist	Yes/no	1
Weight	Yes/no	1
Height	Yes/no	1
Procedure	Yes/no	1
Total		/10
Preop assessment		
Baseline observation	Yes/no	1
Patient comorbidities	Yes/no	1
Concurrent medications	Yes/no	1
ASA status	Yes/no	1
Previous anaesthetic	Yes/no	1
Allergies	Yes/no	1
Fasting status	Yes/no	1
Examination	Yes/no	1
Airway assessment	Yes/no	1
Relevant investigations	Yes/no	1
Premedication	Yes/no	1
Patient consent indicated	Yes/no	1
Total		/12
Intraoperative charting		
Anaesthetic technique	Yes/no	1
Sequence of events	Yes/no	1
Fluid therapy e.g. fluid type	Yes/no	1
IV access	Yes/no	1
Airway maintenance (size and type) e.g. LMA size 4.0*	Yes/no	1
Breathing system e.g. circuit type*	Yes/no	1
Ventilation settings*	Yes/no	1
Vent technique (PCV/SIMV)*	Yes/no	1
Duration of anaesthetic	Yes/no	1
Duration of procedure	Yes/no	1
Drugs	Yes/no	1
Dosages	Yes/no	1
Timing	Yes/no	1
Patient position	Yes/no	1
Monitoring (correct 5-minute intervals)	Yes/no	1
BP	Yes/no	1
MAP	Yes/no	1
Pulse	Yes/no	1
Sats	Yes/no	1

etCO ₂ (if applicable) *	Yes/no	1
etAA (if applicable) *	Yes/no	1
Temp	Yes/no	1
Blood loss	Yes/no	1
Urine output	Yes/no	1
Complications	Yes/no	1
Total		/28
Postop events		
Vitals CVS	Yes/no	1
Resp	Yes/no	1
Neurological status	Yes/no	1
Total		/3
Total score		/53